Free volunteer appreciation checklist

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Plan

- [ ] List every volunteer by team
- [ ] Mark the date of each person's last personal thank-you
- [ ] Set a monthly reminder to write five cards

Write

- [ ] Include one specific detail in each card
- [ ] Sign with your own name
- [ ] Add one personal line

Deliver

- [ ] Hand the card in person when possible
- [ ] Ask permission before any public shout-out
- [ ] Follow up with a question: what would make your role easier?

Review

- [ ] Reach every volunteer at least twice a year
- [ ] Thank new volunteers within their first month
- [ ] Note what worked for next year

Notes: _____

Full pack: Church Volunteer Thank You Cards (printable), etsy.com/listing/4596312102